

Accessibility at the Art Center

Visual Guide for Visitors | Visual Arts Center of New Jersey

VACNJ welcomes visitors of all abilities. This guide uses photos to show what to expect in the building and how to request accommodations in advance.

Need an accommodation?

Email or call and we'll help you plan a visit that works for you.

Contact us

info@artcenternj.org

908-273-9121

68 Elm Street, Summit, NJ 07901

Your visit, at a glance



Accessible parking spaces are near the main entrance.



A curb cut and automatic door opener support entry.



Front desk offers hearing loop technology.



An elevator provides access to the second floor.



Private, accessible restrooms are available on each floor.



Pick up a sensory bag at the front desk; ask for a quiet space to decompress.



Exhibition QR codes link to verbal descriptions and more (via Bloomberg Connects).



Service animals are welcome at VACNJ.

Additional supports and requests

- Sign language interpreters are available with 2 weeks notice.
- Braille is available (up to 10 pages) with 3 days notice.
- Public programs on Zoom include open captions.
- Adaptive art tools are available upon request.
- In an emergency, an evacuation chair is located on the second floor near the emergency exit.
- Our website includes alt-text for images and tools for high contrast and adjustable type size.
- For visitors or students with disabilities or special needs, we are available for conversations in advance of your visit or class to make certain we are addressing any accessibility barriers.

Getting here and entering the building



Accessible parking: 4 designated accessible parking spaces near the main entrance.



A curb cut is located near the front door.



The front door has an automatic door opener that activates the double doors.

Moving through the Art Center



Elevator access makes it easy to reach the second floor. Accessible water fountain with bottle refill station.



Stair treads are marked with high-visibility guides.



Private, accessible restrooms on each floor with raised, high-visibility signage.



First-floor bathroom



Second-floor bathroom

Sensory supports

VACNJ is a KultureCity Certified Sensory Inclusive Venue. We offer tools and spaces to help visitors manage sensory overload.



Sensory bags available at the front desk (includes noise-reducing headphones and fidget tools).



A quiet area is available for decompressing; the door can be closed for privacy.



In studios, air purifiers can be used or turned off depending on visitor needs.

Feedback, access concerns, and grievances

The Visual Arts Center of New Jersey is committed to ensuring that all public facilities and programs are accessible to all members of the public, in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA). The Visual Arts Center values community input and welcomes suggestions on how we can enhance inclusivity, accessibility, and diversity within our programs and facilities. We are dedicated to maintaining an accessible and inclusive environment for all and appreciate your collaboration in helping us achieve this goal. Please direct comments or suggestions to the Executive Director at info@artcenternj.org.

If you experience difficulty accessing our programs, services, or physical facilities, please contact us as follows:

Executive Director

Visual Arts Center of New Jersey

68 Elm Street, Summit, NJ 07901

Phone: 908-273-9121

Email: info@artcenternj.org

Grievance Filing Procedure:

If your concerns are not resolved informally, you may file a formal grievance. Formal grievances must be submitted in writing to the address or email listed above. Once a grievance is received, the Visual Arts Center will initiate the following process:

- **Acknowledgment**
 - The Visual Arts Center will acknowledge receipt of the grievance within five (5) business days, notifying the individual that their concern is under review.
- **Review and Assignment**
 - The grievance will be reviewed promptly by the Diversity, Equity, and Inclusion (DEI) Committee.
 - The Executive Director will notify the appropriate staff or department responsible for addressing the issue and ensure they understand their role in the resolution process.
- **Resolution Plan**
 - Within ten (10) business days of receiving the grievance, the Executive Director will provide a written response to the aggrieved individual. This response will include:
 - The steps the Art Center will take to address the issue.
 - A timeline for resolving the concern.
- **Follow-Up**
 - The Executive Director will ensure that the agreed-upon actions are implemented and maintain communication with the aggrieved individual throughout the resolution process, as necessary.
- **Board Review**
 - All grievances, along with their resolutions, will be documented by the Governance Committee and reviewed at the next meeting of the Visual Arts Center Board to ensure accountability.